



Vacancy Announcement

09-21

Position Title and Location

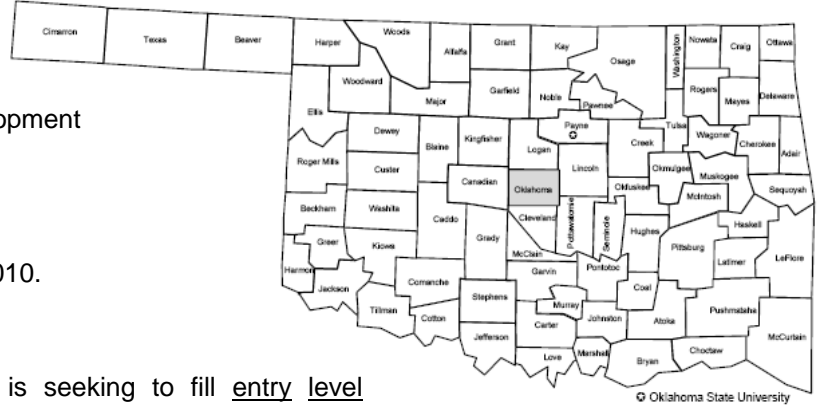
Extension Educator, Horticulture/4-H Youth Development
Oklahoma County, Oklahoma City, Oklahoma

Date Available

This position is available on or after February 1, 2010.

Salary

The Oklahoma Cooperative Extension Service is seeking to fill entry level educator positions. Beginning annual salary for entry level educators who have a master's degree is \$35,500 and \$32,500 with a bachelor's degree. Starting salary will be based on education and relevant prior experience.



Job Summary

This position provides educational leadership to adult and youth horticulture programs at the county level including all aspects of home and commercial horticulture.

Participates as a cohesive team member, with other Extension educators, to involve local clientele, advisory groups, master gardeners, area and state specialists, commodity groups, and other identified resources, to plan, implement, and evaluate the horticulture programs offered in the county.

Uses a variety of delivery modes to implement horticulture programs, including direct teaching, media, utilization of volunteers, exhibits, electronic information, etc.

Develops partnerships with municipalities, civic organizations, commercial interests, and others to create collaborative relationships that produce project work and educational resources and activities.

Demonstrates knowledge of IPM and ability to provide information related to current urban IPM practices.

Works collaboratively with Extension specialists, the commercial horticulture industry (sod producers, nurseries, garden centers, and other horticultural related retailers/private businesses) to meet educational needs.

Comprehends the importance of water quality, evaluates impact on clientele, and programs to meet needs.

Demonstrates ability to recruit, teach, and cooperate with master gardeners in the delivery of horticulture related programs.

Secures outside resources and funding to enhance program activities.

Serves as spokesperson for Extension Horticulture programs as a whole and develops and maintains media relationships through continued television, print, and radio appearances. Consistently works to educate public about horticulture topics through mass media.

Ensures that all youth and adults have an equal opportunity to participate in Extension programs regardless of race, color, national origin, religion, gender, age, disability, or status as a Vietnam-era veteran.

All educators share responsibility for Youth and Rural Development Programs.

Continuation of this position is subject to the need for the position, performance, availability of federal and state funds, and annual participation by the county in funding OCES by meeting or exceeding established contract guidelines.

Qualifications

A master's degree in horticulture is preferred with a bachelor's degree in horticulture or closely related field required. Preference will be given to those with a degree in horticulture. Experience/education in entomology/plant pathology helpful. Extension educators hired with only a bachelor's degree are encouraged to work toward completion of an approved master's degree. Extension experience is desirable.

Demonstrates ability to effectively listen, communicate, and foster a professional image of OCES by displaying a positive view of the organization both internally and externally.

Demonstrates willingness and ability to effectively manage time and resources and adapts well to changing priorities, situations, and day to day demands.

Possesses writing, communication, and organizational skills.

Affirms a commitment to continued personal professional development.

Demonstrates leadership ability in designing, promoting, presenting, and evaluating educational programs and the desire to program to reach diverse audiences.

Provides evidence of ability to build and maintain relationships and work effectively with clientele advisory groups, volunteers, and other professionals, etc.

Demonstrates competency and effective use of computing and computer-based communications technology.

Exhibits willingness to work extended hours including evenings and weekends. Occasional overnight travel is required. Available personal transportation is required and a travel allowance is provided.

The person selected for this position is expected to establish and maintain residence in Oklahoma County.

Application Procedures

External applicants must be an "Approved Applicant" before consideration will be given for a vacant position. Applicants should submit a brief letter of interest.

OCES employees should submit a letter of interest that includes qualifications, previous professional responsibilities and achievements, and express how these relate to the vacant position. A current resume, an up-to-date transcript, and three letters of recommendation should be included. Recommendation letters should address the qualities that make the applicant well suited for the responsibilities of the vacant position.

Extension educators are hired into the organization not into a specific geographical location. It is possible that future circumstances may require relocation. Individuals who bring a diverse perspective and are supportive of diversity are strongly encouraged to apply

Mission Statement

The mission of the Oklahoma Cooperative Extension Service is to disseminate information to the people of Oklahoma and encourage the adoption of research-generated knowledge relating to agriculture, family and consumer sciences, rural development, and 4-H youth development.

Information about the Division of Agricultural Sciences and Natural Resources may be accessed on the internet at: www.dasnr.okstate.edu Information about Cooperative Extension professional positions and the application process may be accessed on the internet at: <http://hr.dasnr.okstate.edu/OCES-careers>

Equal Employment Opportunity: Applicants will be considered without discrimination for any non-merit reason such as race, color, national origin, religion, gender, age, disability, or status as a Vietnam-era veteran.

Oklahoma State University is an Affirmative Action/Equal Employment Opportunity employer committed to multicultural diversity. Oklahoma State University employs only U.S. citizens and lawfully authorized non-U.S. citizens. OSU participates in E-Verify to verify employment eligibility of all employees pursuant to the Oklahoma Taxpayer and Citizen Protection Act.

Review of applications will begin on **December 15, 2009**, and continue until a suitable applicant is identified. Send letter with appropriate attachments to:

**Agriculture Human Resources
Room 235 Agricultural Hall
Stillwater, OK 74078-6022
Telephone (405) 744-5524
Fax (405) 744-8863
e-mail cesjobs@okstate.edu**